

Task 3.5 Training

Task Overview

FSA's security and privacy program took significant strides in our FY02 training program. Our goal is to continue hosting training sessions on pertinent topics and not on *general* security topics. Topics may include Incident Response, C&A, corrective action planning, SSO roles and responsibilities, and the Privacy Act. We will conduct at least a total of four combined training sessions for FSA SSOs, their contractor counterpart, and FSA system managers.

Task Details

This year, FSA has a full security plate. From C&A to GISRA, the security and privacy team must support the SSOs and their contractors. The FSA security and privacy team conducts monthly meetings with its SSOs to relay pertinent information, discuss new developments and to train the SSOs on new or existing security issues. Often throughout the year, SSOs and their contractors are asked to produce various products or perform certain functions. As these requests are made, the security and privacy team is looked to to provide clarification and guidance. The team may respond by conducting training sessions.

We plan to develop training sessions to complement the guidance materials produced to address new or existing security issues. The training will consist of handouts, a formal presentation, and Q&A sessions with the attendees. Training usually will last an hour with additional one-on-one sessions immediately following.

Each member of the BearingPoint team may have an opportunity to conduct a training session, but all will participate in the development of the training materials.

The BearingPoint team conducted several training sessions this period. We delivered a session on the Patch Management to several FSA employees and several contractors. The briefing, supported by a PowerPoint presentation, described the purpose of Patch Management, identified FSA's current state, and recommended a course of action to further pursue Patch Management. We conducted another briefing to describe an initiative the BearingPoint team is pursuing. The initiative, the FSA online IT Security Center, was demonstrated with a PowerPoint presentation that conveyed the functionality and layout of the website. We received positive feedback from the audience and requests for the briefing's content.

Task Details, Modification 1, Period 1

During this period, BearingPoint conducted an in depth training session on how to use an exciting new information resource designed specifically for system security officers: The Online Security Center (formerly called the IT Security Center; located at http://fsanet/cio/products/it_security_portal/). BearingPoint provided a detailed description of OSC's content; explained how to navigate through the site; and demonstrated how to use several new tools designed specifically for the OSC. During this period, BearingPoint also conducted an informal training session at the monthly SSO meeting on what FISMA means for FSA—specifically, what FISMA requirements SSOs must fulfill.

Task Details, Modification 1, Period 2

During this period, BearingPoint conducted quite a bit of training and planning for training. As a part of the P3P rollout, the Team introduced the concept and steps for P3P to the SSOs in an SSO meeting.

This year, the BearingPoint Team is focusing on bringing security to the next level and increasing awareness amongst all levels of users at FSA. Part of this process involved researching, selecting and creating posters and printing them up. Different posters will be posted throughout May.

Task Details, Modification 1, Period 3

The next big initiative is the Spotlight on Security. The Security Team worked in conjunction with the Career Zone to set up a booth in the Career Zone office. The booth featured items from the FSA Security Library. The Team also contacted local universities and got information on their information assurance/security related master degree programs. The booth will run for one week in May. The Team created promotional marketing for the Spotlight on Security, including marquee slides and write-ups for the FSA Communications. They worked with Dwayne to create posters to be posted on each floor advertising the event.

Also in conjunction with the Career Zone, the FSA Security and Privacy Team will be giving a special presentation on Social Engineering. During this period, the Team created a PowerPoint presentation for the training. They also researched and found an interview clip from Kevin Mitnick, which they will use as part of the presentation. Finally, they researched video clips to also use in the presentation.

A significant amount of time went into the planning for SPAD, FSA's first Security and Privacy Awareness Day. The Team has worked to gather a variety of speakers to give presentations on that day. The Team has performed a variety of promotional activities, including marquee slides, write-ups for FSA Communications and descriptions in the Online Security Center and the main Department's calendar. The Team has been coordinating the event with all different departments within the Department, including the training department, the information assurance office, teleconferencing, room management, and privacy department. SPAD was on May 25th. Bill Kirkendale, a member of the FSA Security and Privacy Team gave a training session on Spyware and Jill Mossman, also a team member, gave a presentation on social engineering.

Task Status

This task is complete.